

CARDNO EMERGING MARKETS (AUSTRALIA) PTY LTD
POSITION DESCRIPTION

Position Title:	Micro, Small & Medium Enterprise (MSME) Policy Specialist
Reports to:	MSME Capacity Development Coordinator
Location:	TNP2K Office, Jakarta; with regular travels throughout Indonesia
Duration:	1 (one) year
Period of Performance:	On or about end of July 2020 to on or about 30 June 2021
Level of Effort:	Maximum 4 days/week and will be up to 208 days

1. Organisational Goals

Background

The Government of Indonesia is committed to accelerating the pace of poverty reduction and the President of Indonesia has declared that poverty reduction is among the highest development priorities of his administration. This commitment is reflected in the Indonesia's National Medium-term Development Plan (Rencana Pembangunan Jangka Menengah Nasional, RPJMN, 2020-2024), with a target to reduce the poverty rate from 9.41% in 2019 to 6.5-7% and reduce inequality from 3.82 in 2019 to 0.370-0.374 by 2024. Indonesia's achievements to reduce poverty have been significant: between 1999 and 2019, the poverty rate reduced from 23.4% to 9.41%. However, almost 30 million Indonesians continue to live below the poverty line, and around 99 million are either living in or vulnerable to falling back into poverty. Furthermore, inequality has risen significantly since the late 1990s which can threaten both economic growth and stability. Key policies for tackling poverty and inequality are an investment in social protection and widening access to decent work. Indeed, there is strong international evidence that well-designed social protection can enable people to access the labour market and participate in income-generating activities, while also helping generate higher economic growth.

TNP2K

In a bid to intensify poverty reduction efforts, the Government of Indonesia has elevated the overall oversight and coordination of poverty and social protection programs to be under the Vice-President's Office. Through Presidential Regulation No. 15/2010, the National Team for the Acceleration of Poverty Reduction (Tim Nasional Percepatan Penanggulangan Kemiskinan, TNP2K) was founded and given the mandate to carry out this oversight and coordination role. TNP2K plays a key role in defining policies for poverty reduction and social protection by:

- Improving program targeting using a common method and household list for all social protection programs;
- Improving the performance of poverty reduction programs through reforms in program design;
- Undertaking monitoring and impact evaluation of social protection programs; and
- Support line ministries in maintaining quality implementation.

In 2014, the Government of Indonesia re-emphasized the commitment to poverty alleviation by enacting Presidential Regulation No. 166/2014. TNP2K's role also continues through Presidential Regulation No.96/2015. An overview of key achievements of TNP2K and priority areas for the years ahead is available on the following website:

(Bahasa Indonesia) <http://www.tnp2k.go.id> (English) <http://www.tnp2k.go.id/en>

MAHKOTA

The Government of Australia is supporting the Government of Indonesia under a program called MAHKOTA - Menuju Masyarakat Indonesia Yang Kokoh Sejahtera (Towards a Strong and Prosperous Indonesian Society). MAHKOTA is a flexible facility administered by Cardno that is able to respond to Government of Indonesia priorities, provide top Indonesian and international expertise, and allow the Government of Indonesia to take risks with innovating policy. MAHKOTA's goal is "a comprehensive and equitable social protection system for the whole of Indonesia by 2025."

The outcomes of the program are:

- Quality of the national social protection system is improved;
- More comprehensive and joined up social protection and labour market policy is delivered;
- Synergies with wider social and economic policy and planning are enhanced;
- Government of Indonesia capacity to progress towards the goal is established and can continue without further Australian support.

2. Position Outline

To conduct analysis & evaluation and propose recommendations on activities, programs, policies and strategy related to the national development of Micro, Small & Medium Enterprises

3. Principal Accountabilities

Scope of Services:

- Assisting the coordinator to develop working plan on MSME Empowerment Initiatives
- Conducting analysis and evaluation on the existing MSME financial access and enabling environment (ecosystem) policies
- With the coordinator, providing policy recommendations to improve the ecosystem and access of MSMEs to the financial sector
- Building networks and relationships with key persons in the government and non-government institutions on activities related to MSME financial access and MSME business ecosystem
- Assisting in the coordination of stakeholder meetings and events relevant to MSME financial access and MSMEs business ecosystem
- Conducting other duties as assigned by the MSME Capacity Development Policy Coordinator
- Maintain stringent standards of personal behaviour in interactions with children and take steps to report concerns about child abuse or risks to children.

Deliverables/Outputs:

- Working plan on MSME empowerment initiatives
- Working paper on how to improve MSME financial access and business ecosystems
- MSME capacity development policy recommendations
- Active support and contributions towards objectives and work plans, targets and deliverables of the MSME Capacity Development Policy Coordinator

4. Key Selection Criteria

Education and analytical skills	<ul style="list-style-type: none">● Master's degree in Economics or other fields relevant to MSME development● Demonstrated analytical & conceptual skills and aptitude for learning the latest scientific/evidence-based approaches to MSME capacity development, especially in the developing country settings.
Experience/s	<ul style="list-style-type: none">● Minimum 7 years of experience in MSME development sector● Proven experience in developing strategies, policies and analytical work related to MSME development.
Technical Skills	<ul style="list-style-type: none">● Demonstrated skills in strategic and analytical thinking related to MSME capacity development.● Demonstrated skills in developing and managing studies/research relating to MSME capacity development.● Proven ability to analyse, interpret and present quantitative and qualitative data on MSME development● Demonstrated ability to successfully deliver outputs similar to the ones of this position.● Good understanding of Indonesia's MSME development issues, strategy, policies, and programs.
Interpersonal Skills	<ul style="list-style-type: none">● Able to work very effectively with a range of government agencies, development partners (including donors, multilateral agencies and non-government agencies).● Excellent presentational and writing skills.
Teamwork Skills	<ul style="list-style-type: none">● Dedication to work in teams● A strong record of working across organizational boundaries.
Time Management	<ul style="list-style-type: none">● Proactive, highly motivated and a self-starter.● Ability to prioritize and manage time efficiently.

	<ul style="list-style-type: none"> • Can handle multiple tasks effectively. • Ability to manage uncertainty and adjust to a changing work program.
Language Skills	<ul style="list-style-type: none"> • Fluent in written and spoken both Bahasa Indonesia and English.
Other requirements	<ul style="list-style-type: none"> • Willing and able to travel for work.

5. Reporting Structure

