

## **MODERN SLAVERY AND HUMAN TRAFFICKING STATEMENT**

### **Introduction**

Modern slavery is a heinous crime and a morally reprehensible act that deprives a person's liberty and dignity for another person's gain. It is a real problem for millions of people around the world, including many in developed countries, who are being kept and exploited in various forms of slavery. Every company is at risk of being involved in this crime through its own operations and its supply chain.

At Cardno, we have a zero-tolerance approach to modern slavery, and are fully committed to preventing slavery and human trafficking in our operation and supply chain. We are taking concrete steps to tackle modern slavery, as outlined in our statement. This statement sets out the actions that we have or are taking to understand all potential modern slavery risks related to our business, and to implement steps to prevent slavery and human trafficking during the financial year 2019/2020.

We establish a relationship of trust and integrity with all our suppliers, which is built upon mutually beneficial factors. Our supplier selection and on-boarding procedure includes due diligence of the supplier's reputation, respect for the law, compliance with health, safety and environmental standards, and references.

We haven't been made aware of any allegations of human trafficking/slavery activities against any of our suppliers, but if we were, then we would act immediately against the supplier and report it to the authorities.

### **Risk assessment**

We continue to carry out risk assessments of our supply chain by taking into account:

- The risk profile of individual countries based on the Global Slavery Index
- The business services rendered by the suppliers

This assessment will determine our response and the risk controls that we implement.

### **Policies**

Cardno operates the following policies for identifying and preventing slavery and human trafficking in our operations:

- Anti-slavery and Human Trafficking Policy
- Whistleblowing Policy - we encourage all employees, customers and suppliers to report any suspicion of slavery or human trafficking without fear of retaliation. We provide a confidential helpline to protect the identity of the whistleblowers.
- Code of Conduct - our code encourages employees to do the right thing by clearly stating the actions and behaviour expected of them when representing the business. We strive to maintain the highest standards of employee conduct and ethical behaviour when operating abroad and managing our supply chain.
- Safeguarding Policy – we encourage all employees, customers and suppliers to ensure they follow best practice to protect the health, safety, security and well-being of everyone who is encompassed within the scope of Cardno's business.

## **Supplier due diligence**

Cardno conducts due diligence on all new suppliers during on-boarding and on existing suppliers at regular intervals. This includes:

- Assessing risks in the provision of particular services

We require all suppliers to attest that:

- They don't use any form of forced, compulsory or slave labour
- Their employees work voluntarily and are entitled to leave work
- They provide each employee with an employment contract that contains a reasonable notice period for terminating their employment
- They don't require employees to post a deposit/bond and don't withhold their salaries for any reasons
- They don't require employees to surrender their passports or work permits as a condition of employment

## **Awareness**

Cardno will raise awareness of modern slavery issues by ensuring the Anti-Slavery and Human Trafficking Policy that is focused specifically on modern slavery is made available to all staff which explains:

- Our commitment in the fight against modern slavery
- Red flags for potential cases of slavery or human trafficking
- How employees should report suspicions of modern slavery

## **Training**

Cardno continues to roll out the e-learning course to all employees which covers:

- Various forms of modern slavery in which people can be held and exploited
- How employees can identify the signs of slavery and human trafficking, including unrealistically low prices
- How employees should respond if they suspect slavery or human trafficking
- How suppliers can escalate potential slavery or human trafficking issues to the relevant people within their own organisation
- What terms and guidance should be provided to suppliers in relation to slavery policies and controls
- What steps Cardno will take if a supplier fails to implement anti-slavery policies or controls
- An attestation from employees that they will abide by Cardno's anti-slavery policy

## **Measuring how we're performing**

Cardno has defined a set of key performance indicators and controls to combat modern slavery and human trafficking in our organisation and supply chain. These include:

- How many employees have completed mandatory training?
- How many suppliers have rolled out an awareness and training programme that is equivalent to ours?

This statement covers 1 July 2019 to 30 June 2020 and has been approved by the President of Cardno International Development,

A handwritten signature in black ink, appearing to read 'M. Boreland', written in a cursive style.

**Marian Boreland**  
**President, ID Global**  
**Cardno International Development**